

EIANZ VICTORIAN DIVISION

2015 Annual General Meeting

DATE: Wednesday 2 September 2015

TIME: 6:45pm AGM commences | Guest Speaker commences at 5.30pm

VENUE: Word Warehouse, 14 Goldie Place, Melbourne CBD

EVENT INVITATION

Members are invited to attend the EIANZ event being held prior to the AGM with guest speaker Phillip Johnson, Landscape Architect and winner of 2013 International Chelsea Flower and Garden Show. Event details www.eianz.org

Cost: FREE Members, \$25 Non-Members and \$10 Students.

AGENDA ITEM

1. Welcome by Chairperson	Martin Juniper
2. Presentation: EIANZ Fellow announced	Martin Juniper
3. Minutes of Previous Meeting (attached)	Martin Juniper
4. President's Report	Martin Juniper
5. Treasurer's Report & presentation of Financial Statement	Timothy Richards
6. Declaration of Officers	Chair
7. General Business	Chair
8. Meeting Closed	Chair

Note:

EIANZ Members and non-members are welcome to attend the annual general meeting. Only EIANZ financial members are eligible to nominate for Committee position and/or vote at the meeting. The Victorian Committee positions for election are (1) President; (2) Vice President; (3) Secretary and; (4) Treasurer.

EIANZ VICTORIAN DIVISION 2014 ANNUAL GENERAL MEETING MINUTES

DATE: Thursday 21 August 2014

TIME: 06:30pm

VENUE: Swanston Street Academic Building (RMIT Building 80), Room 80.07.002, Level 7, 445 Swanston Street Melbourne

ITEM	DISCUSSION
1.0	<p>Present/ Apologies</p> <p>Present: Martin Juniper (MJ), Melody Valentine (MV), Chad Browning (CB), Tim Richards (TR), Gordon Young (GY), Peter Eriksen (PE), Ian Thomas (IT), Elizabeth Stark (ES), Laura Besley (LB), Simon Leverton (SL), Jon Miller (JM), Andrea Noriega (AN), Jacquie White (JW), Martin Mulligan (MM), Nigel Murphy (NM) and Hugh Kirkman (HK)</p> <p>Apologies: Michael Sale (MS), Sarah James (SJ), Aaron Troy (AT) and Steven Shinnars (SS)</p>
2.0	<p>Minutes of Previous Meeting - Ratification</p> <p>MJ proposed that the Minutes of the 2013 AGM held 14-Aug-13 be accepted, seconded by GY</p>
3.0	<p>Annual Report from the Divisional President - MJ</p> <p>MJ thanked the committee members and advisors.</p> <p>Key events and highlights for the year (Since Aug-13):</p> <ul style="list-style-type: none"> • EIANZ conference and Students and Early Careers Congress (October 2013) • End of year drinks (November 2013) • Meet the Policy Drivers Seminar (March 2014) • Monthly Enviro-List emails (including environmental events, policy submissions and other news) <p>Future events planned</p> <ul style="list-style-type: none"> • Expert Witness Seminar Course (late 2014) • Environmental Election debate (October 2014) • Contaminated land seminar – with ACLCA (late 2014) • Streamlining of environmental approvals seminar (when released) • End of year drinks (November/December 2014)

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- Renewable/carbon seminar (late 2014/early 2015)
 - Students and Early Professionals activities (ongoing)
 - Supporting the STEPs program
 - Supporting Climate Change Adaptation Training (late 2014) (run by Climate Change SIS)

Special thanks to:

- Citypower/Powercor and Parsons Brinckerhoff for providing committee meeting venues over the last year
- GHD for providing sponsorship of the Meet the Policy Drivers event and venue for the Committee 2014 strategy workshop
- RMIT for providing a venue for the 2014 AGM and Martin Mulligan for coordinating
- Ian Thomas for providing his presentation on the evolution of the environmental practitioner
- **CB** for organising the AGM

Acceptance of the Divisional President's Annual Report seconded by **ES**

4.0 Treasures Report – **TR**

TR provided the financial update, key points include:

- Equity for the next period is approximately \$24,000.00, which puts the committee in a good position to organise events and investigate new initiatives to benefit institute members
- Profit from the previous period was approximately \$9,100.00, with net income sourced from event fees, membership renewals and the Melbourne Conference.
- The Victorian Division is participating in a trial of an online financial system with Central Office.

MJ proposed that the Treasurer's Report be accepted, seconded by **ES**

5.0 National Councillors Report - **MV**

MV provided an update of matters relating to the National Council, key points include:

- The last 12 months have been transformational, with several role changes in Central Office. The institute has employed **JW** as General Manager and 4 part-time staff members.
- Following the AGM in 2013 there was a call for review and a committee was appointed to review the election process. The committee have provided a number of recommendations and rule changes will be forthcoming to ensure an improved process for future elections.
- An organisational review is currently underway and members will be contacted shortly regarding a special general meeting scheduled for December 2014. The meeting will allow voting on the revised structure and proposed changes to the rules of association.

MV proposed that the National Councillors Report be accepted, seconded by **TR**

6.0	Declaration of Officers
	<p>President - MJ (nominated by MV, seconded by TR)</p> <p>Vice President - AT (nominated by MJ, seconded by GY)</p> <p>National Councillor - MV (nominated by MJ, seconded by GY)</p> <p>Treasurer - TR (nominated self, seconded by ES)</p> <p>Secretary - CB (nominated self, seconded by TR)</p> <p>Committee Members -</p> <p>GY (nominated self, seconded by MV)</p> <p>SL (nominated self, seconded by TR)</p> <p>MNT (nominated self, seconded by ES)</p> <p>ES (nominated self, seconded by CB)</p> <p>SJ (nominated by MJ, seconded by GY)</p> <p>MS (nominated by MJ, seconded by MV)</p>
7.0	General Business
	<ul style="list-style-type: none"> • IT raised the potential for the institute to offer additional value to university students and encourage event attendance. The possibility of offering a scholarship for the STEPS Program was raised during group discussion. • HK raised the possibility of better aligning with the Australian Marine Sciences Association (AMSA) and potentially having an EIANZ member present, or a poster/stall at the next AMSA conference. • IT raised the possibility of the Victorian Division having involvement with the Sustainable Living Festival, which will be held in Melbourne 07-28 February 2015.
8.0	Meeting Close 07:40pm